

## *Clothing and Jewelry Guidelines*



### **FAMILY:**

We fully dress the deceased to preserve their dignity and help them look as they would in life. As a general rule, the clothing is not returned to the family, however jewelry and other items that are displayed in the casket can either be returned or left with the deceased.

You may bring the clothing with you to the arrangement meeting or bring it to the funeral home later. However, we do prefer the clothing by 12 noon at least one day before the visitation. If you have any questions, please call our offices at 440-516-5555.

Clothing for the deceased should include:

- ❖ Long sleeves and a high neckline
- ❖ Undergarments - including underwear, socks, t-shirt, bra, stockings, etc. as appropriate
- ❖ Shoes (optional)
- ❖ Glasses, a wig or a hairpiece (if normally worn)
- ❖ Hair dye **MUST** be provided by the family and at the funeral home by 12 noon the day before the visitation
- ❖ A **recent** photo (doesn't have to be posed) to be used for hair and make-up (You can e-mail photo to DVD@DeJohnCares.com)
- ❖ Jewelry, a rosary or any other items to be placed in the casket.

All items (clothing, jewelry, etc.) will be inventoried by a DeJohn Funeral Homes staff person when you bring them in. We will ask you to sign the inventory list before you leave to ensure we have itemized all the pieces.

### **STAFF:**

Make sure to go through clothing with the family.

- Take everything out of bags/boxes to make sure it is all there.
- Make sure clothing has a high collar and long sleeves. Check off on clothing sheet.
- For women we will need a photo for the hair.
- Put any loose garments into an extra bag and tag with name.
- ❖ Check off items on list as they are gone through.
  - Write in any special instructions or preferences the family may have (i.e. they bring in multiples of the same item, ask what first choice is).
- ❖ Write in any jewelry and where the family would like it.
  - I.e. "Yellow metal ring with clear stone on left ring finger".
  - Check if the jewelry is to stay with the deceased or return to family.
  - Put jewelry into jewelry bag and tag with deceased full name.
  - NEVER use words like gold, silver, diamond, ruby, emerald, etc. INSTEAD use yellow metal, gray metal, clear stone, red stone, etc. as no one on our staff is a jeweler, and could verify the materials and/or stones.

# Clothing and Personal Effects List

FULL NAME OF DECEASED: \_\_\_\_\_

Location: WH CL SE CH

\*\*\* Return clothing deceased was wearing when taken into our care?  YES  NO

If deceased was a veteran, would you like a retired flag to be buried/cremated with them?  YES  NO

**PLEASE INDICATE IF YOU HAVE BROUGHT THE FOLLOWING ITEMS:**

**MENS**

- Suit  Underwear
- Shirt  Socks
- Tie  Undershirt
- Belt  \_\_\_\_\_
- Jacket  \_\_\_\_\_
- Pants  \_\_\_\_\_
- Shoes  \_\_\_\_\_

**WOMENS**

- Dress  Bra
- Top  Socks
- Sweater  Stockings
- Skirt  Underwear
- Slacks  \_\_\_\_\_
- Shoes  \_\_\_\_\_
- Slip  \_\_\_\_\_

**Additional Items That Should be Provided by Family:**

**FLAG DISPLAYED**  YES  NO

- Hair Dye  Perfume/Cologne
- Nail Polish  Lipstick
- Eyeglasses  \_\_\_\_\_

Other/Special Instructions:

\_\_\_\_\_

\_\_\_\_\_

**Personal Effects and Jewelry:**

To Family:

Upon Item:

|       |                                      |   |                                   |
|-------|--------------------------------------|---|-----------------------------------|
| _____ | <input type="checkbox"/> Return item | <input type="checkbox"/> Stay with deceased | <input type="checkbox"/> Returned |
| _____ | <input type="checkbox"/> Return item | <input type="checkbox"/> Stay with deceased | <input type="checkbox"/> Returned |
| _____ | <input type="checkbox"/> Return item | <input type="checkbox"/> Stay with deceased | <input type="checkbox"/> Returned |
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| _____ | <input type="checkbox"/> Return item | <input type="checkbox"/> Stay with deceased | <input type="checkbox"/> Returned |

I \_\_\_\_\_ ATTEST THE ABOVE ITEMS ARE ACCURATELY LISTED.  
Informant Name

I \_\_\_\_\_ AUTHORIZE \_\_\_\_\_ TO RECEIVE EFFECTS  
Informant Name Person to Receive Effects

Signature of Family Receiving: \_\_\_\_\_

DeJohn Staff Member Returning: \_\_\_\_\_



Received by: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Dressed by: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Casketed by: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Setup by: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Cremated by: \_\_\_\_\_ Date/Time: \_\_\_\_\_